

Delegations to all Cabinet Members

1. Subject to Paragraph 2 below, to take a decision on any matter which is the responsibility of Cabinet under the Council's constitution and which falls within the Cabinet Member's portfolio **(see table below for details of Cabinet Members' portfolio responsibilities)** and which is not delegated to an officer or officers in the Council's Scheme of Delegation to Officers.
2. This delegation does not extend to decisions of the following nature:
 - Key Decisions i.e. decisions which are significant either in financial terms or in their effects on communities living or working in an area comprising two or more electoral divisions in the county area.
 - Decisions affecting more than one portfolio.
 - Decisions which the portfolio holder considers more appropriate for a full Cabinet Decision.
 - Decisions which are outside the Council's Budget or Policy Framework (if the Cabinet Member is in any doubt as to whether a decision is outside the Council's Budget or Policy Framework they should seek the advice of the Director of Law and Democracy).
 - Decisions in relation to which the Cabinet Member has a personal and prejudicial interest or the taking of which by the Cabinet Member would otherwise involve a breach of the Council's Code of Conduct for Members.
 - Decisions which are unlawful or would lead to the Council acting unlawfully.
3. For the avoidance of doubt this delegation replaces and supersedes any previous delegations to Cabinet Members where there is any inconsistency between the two.

CABINET MEMBER RESPONSIBILITIES

Cabinet Member	Responsibilities	Supporting Officers
Leader of the Council – Philip Atkins	<u>Strategic</u> <ul style="list-style-type: none"> • The Council budget • Overall Council performance • Corporate strategy • Corporate communications • Relations with all Staffordshire’s Public Authorities • Relations with neighbouring authorities • Governmental relations • Emergency planning and control • Legal responsibilities <u>Operational</u> <ul style="list-style-type: none"> • Chair of Cabinet • Chair of Service Review Board • Chair of Procurement Board • Membership of Outside Bodies (Corporate level) 	Chief Executive & Senior Leadership Team
Deputy Leader & Cabinet Member for Children and Young People – Ian Parry	<u>Strategic</u> <ul style="list-style-type: none"> • Supporting, and Deputising for, the Leader as necessary in carrying out the above responsibilities • Education 0-19 [overview] (jointly with Cabinet Member for Economy Skills and Enterprise in relation to FE colleges) • Building Schools for the Future • Schools Arts and Culture • Child Protection - strategic responsibilities as defined by the legislation around the Lead Member for children and young people • Looked after children • Social care for children • Services for children with special needs • Parenting / children centres • Youth offending [working with Communities and Culture] • Youth services and IAG (Connexions) [working with Communities and Culture] • Community learning [assist Communities and Culture] 	Chief Executive & Senior Leadership Team Director for People and Deputy Chief Executive Director for Children’s Services

Cabinet Member	Responsibilities	Supporting Officers
	<p><u>Operational</u></p> <ul style="list-style-type: none"> • Undertaking such tasks allocated by the Leader and which help the Council move forward • Legal responsibility for children in care and social care provision • Chair the Children’s Trust and other panels and committees • Raising the profile of Staffordshire, nationally and within government. • Chair of BSF Project Board 	
<p>Cabinet Member for Communities and Culture Ben Adams</p>	<p><u>Strategic</u></p> <ul style="list-style-type: none"> • Partnerships and delivery channels with Districts • Partnerships with Primary Care Trusts, Health, Police, Fire & Rescue, Parish Councils • Community Safety – Safer and Stronger Communities Partnership • Volunteering and third sector • Assist the Leader in managing and developing new relationships with Districts • Work with other partners to achieve improved service delivery • Manage LSP and other Partnership Forums to minimise resources and maximise outcomes • Integrated Youth Support Services • Sport and 2012 • Fairtrade <p><u>Operational</u></p> <ul style="list-style-type: none"> • Community Learning • Community Youth provision • Registrars • Citizenship • Trading standards • Staffordshire Local Community Fund • Libraries, Arts, Museums and Archives, • Safer and Stronger Team • Integrated Youth Support Service • Play Schemes • Customer Care 	<p>Director for People and Deputy Chief Executive</p> <p>Director of Strategy and Transformation and Assistant Chief Executive</p> <p>Director for Place and Deputy Chief Executive</p>
<p>Cabinet for Community Health – Pat Corfield</p>	<p><u>Strategic</u></p> <ul style="list-style-type: none"> • Equality and Disability Policy and Implementation (Internal and External Champion) • Care Homes and Nursing care • Personalisation 	<p>Director for People and Deputy Chief Executive</p>

Cabinet Member	Responsibilities	Supporting Officers
	<u>Operational</u> <ul style="list-style-type: none"> • In House Social Care and Health Services and Modernisation • Care Pathway (Access, Assessment, Care Management, Review) • Direct Payments/Individual Budgets • Disabled Facilities Grant, Adaptations, Equipment, Assistive Technology • Social Care and Health, Infrastructure including IT, Financial and Performance Management, Property, HR Training, 	
Cabinet Member for Adult Care and Wellbeing – Matthew Ellis	<u>Strategic</u> <ul style="list-style-type: none"> • Strategic partnerships and policy with NHS, other key organisations and the LAA • Strategic Needs Assessment, Planning and Commissioning • Public Health and Wellbeing • Care Sector Workforce Strategy • Developing the Not for Profit, Voluntary care sector and private sectors <u>Operational</u> <ul style="list-style-type: none"> • Adult Safeguarding 	Director for People and Deputy Chief Executive
Cabinet Member for Economy Skills and Enterprise – Mike Lawrence	<u>Strategic</u> <ul style="list-style-type: none"> • County Economic Development • Infrastructure • Tourism • Single Regional Integrated Strategy • Skills and Training • Regeneration (Revenue) • Inward Investment including Increasing inward investment and levels of quality employment • Working to win new resources for the County <u>Operational</u> <ul style="list-style-type: none"> • County Farms and the wider Rural Economy • Shugborough • Training provision – Skill Centres, Further Education and other providers • Business Innovation Centres and Industrial Starter Units • Market Town Initiatives • European Projects and funding 	Director for Place and Deputy Chief Executive Director for Children’s Services

Cabinet Member	Responsibilities	Supporting Officers
Cabinet Member for Regeneration and Infrastructure – Robert Marshall	<p><u>Strategic</u></p> <ul style="list-style-type: none"> • Transport • Waste to Resource (W2R) • Waste management and recycling • Regeneration (Capital) • Strategic Planning • Mineral Core Strategy • Ensure that Regional and Governmental bodies do not over-impose • Government policy – managing and deciding on approach • Develop new policies to improve transportation in the county • Work with Districts to create a joint waste strategy <p><u>Operational</u></p> <ul style="list-style-type: none"> • Manage new investment in highway network • On-going development of Integrated Strategic Policy direction • Increasing inward investment and high quality employment • Working to win new resources for highway improvements, new roads etc • Manage the successful implementation of a new waste reduction and final waste disposal solution • Chair of W2R Board 	Director for Place and Deputy Chief Executive
Cabinet Member for Highways and Environment – Mike Maryon	<p><u>Strategic</u></p> <ul style="list-style-type: none"> • Road safety – community safety partnership • Environment and climate change <p><u>Operational</u></p> <ul style="list-style-type: none"> • Highways • Emergency planning (highways only) • Countryside and Rights of Way • Areas of Outstanding Natural Beauty • Countryside and Country parks • Community Action Teams • Flooding and sustainable urban drainage systems • Working to win new resources for highway improvements, new roads etc • Assist in the successful implementation of a new waste reduction and final waste disposal solution • Help work with Districts to create a joint waste strategy 	Director for Place and Deputy Chief Executive

Cabinet Member	Responsibilities	Supporting Officers
Cabinet for Schools – Liz Staples	<u>Strategic</u> <ul style="list-style-type: none"> • School improvement • Services to schools <u>Operational</u> <ul style="list-style-type: none"> • Education 0-19 (jointly with Cabinet Member for Economy Skills and Enterprise in relation to FE colleges) • Schools • Schools Arts and Culture • Parenting / children centres • Community Learning Partnerships 	Director for People and Deputy Chief Executive Director for Children’s Services
Cabinet Member for Assets, Performance and Organisation – Mark Winnington	<u>Strategic</u> <ul style="list-style-type: none"> • Corporate target setting and performance • Programme management • Organisational Development • Procurement • Information Management and Security • ICT • Property and estates (strategic) <u>Operational</u> <ul style="list-style-type: none"> • Legal Services • Member services • Finance • Shared Service Centre • ICT • Audit service • Procurement • Corporate Human Resources • Corporate Communications and Customer Services • Corporate Policy development • Chair of Strategic Property Board 	Director of Law and Democracy Director of Finance and Resources Director of Strategy and Transformation and Assistant Chief Executive Director of Customer Services and Communications

In addition to the specific responsibilities outlined above, all Portfolio Holders have the following generic responsibilities within their respective portfolio areas:

- Implementation of Cabinet and Group policies
- Involvement and Membership of Outside Bodies (in consultation with the Leader)
- Efficiencies and delivery improvements
- Government policy – managing and deciding on approach
- Communications – presenting policy, changes, initiatives and innovation
- Answering questions at Scrutiny Committee and Council (by agreement with the Lead Cabinet Member in the case of Cabinet Members)
- On-going development of policy and strategic direction
- Budget – development and control
- Press – being the lead spokesperson in the Council on this portfolio
- Raising the profile of Staffordshire, nationally and within government
- Consultation and joint working where responsibilities overlap with other portfolio holders.

LOCAL CHOICE FUNCTIONS WHICH ARE THE RESPONSIBILITY OF CABINET

1. Any function under a local Act other than a function specified elsewhere in this Appendix.
2. The making of arrangements in relation to appeals against the exclusion of pupils from maintained schools.
3. The making of arrangements pursuant to Section 94(1), (1A) and (4) of the School Standards and Framework Act 1998 (admission appeals).
4. The making of arrangements pursuant to Section 95(2) of the 1998 Act (Children to whom Section 87 applies: appeals by governing bodies).
5. The making of appointments to the Joint Appointments Committee under paragraphs 2 to 4 (appointment of members by relevant Councils) of Schedule 2 (Police Authorities established under Section 3) to the Police Act 1996.
6. The conducting of best value reviews in accordance with the provisions of any order for the time being having effect under section 5 (best value reviews) of the Local Government Act 1999.
7. Any function relating to contaminated land.
8. The discharge of any function relating to the control of pollution or the management of air quality.
9. The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests of land.
10. The obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976.
11. The making of agreements for the execution of highways works
12. The appointment of any individual –
 - (a) to any office other than an office in which he is employed by the authority;
 - (b) to any body other than –
 - (i) the authority;
 - (ii) a joint Committee of two or more authorities; or
 - (c) to any Committee or Sub-Committee of such a body, and the revocation of any such appointment.
13. The making of agreements with other Local Authorities for the placing of staff at the disposal of those other Authorities.
14. Power and duties in respect of Local Development Documents which are not Development Plan Documents.